

## 博士學位畢業考試資格審查注意事項

- **向系辦申請時請先附以下文件**
  - 一、畢業資格審查申請書。(口委要跟當時資格考口試委員相同)(請系網下載)
  - 二、個人簡歷。(請向系辦簡歷表格填寫)
  - 三、英文能力基本門檻證明
  - 四、論文著作表。
  - 五、博士論文初稿。
  - 六、至少兩篇已被正式接受發表於名列 SCI 之學術期刊論文(Journal Paper)著作封面第一頁即可；並附上為 SCI 期刊之證明。
    - 1. 期刊論文需本人與指導教授必須為前面排序的作者或通訊作者，其中至少有一篇（代表作）為僅含本人與指導教授為作者之國外(不含中國大陸)SCI 期刊論文。
    - 2. 如為已接受尚未刊登之期刊論文請附接受函。
- **待系辦申請過後請將以下文件給畢業資格審查委員：**
  - 一、畢業資格審查申請書。
  - 二、個人簡歷。
  - 三、論文著作表。
  - 四、已接受之期刊論文：已刊登之期刊論文或已接受尚未刊登之期刊論文。  
(註：需附接受函)
  - 五、論文初稿。
- **提審當天需準備資料：(系網下載並印出蓋系戳，提審完成交給系辦)**
  - 一、博士學位資格審查會議紀錄。(請系網下載)
  - 二、博士學位畢業資格審查委員投票單。(依委員人數列印)(請系網下載)

### **機械系系網下載：**

系網「教師/學生專區」->「博士班」->「博士班法規及檔案」->「博士學位資格審查文件」

<https://reurl.cc/0DVj4x>



## Note of PhD Review

Before apply graduation oral defense, students should call a meeting to review his graduation qualification with the members who qualifying oral exam, than he can apply graduation defense.

1. Please bring the following documents to the ME department office:
  - Application Form of PhD Review ( please download from website. <https://reurl.cc/0DVj4x>)
  - English proficiency certificate
  - Resume
  - List of publications
  - Dissertation draft
  - Copies of two (or more) accepted SCI journal papers. Accepted manuscript for SCI journal publication with the letter of acceptance is also acceptable. In these papers or manuscripts, the student and the advisor should be the first two authors or the corresponding author. At least one of the papers or manuscripts should be co-authored only by the student and the advisor, and should be published in a journal from outside of Taiwan and China.
2. After the initial review of the application by the ME department office, provide paper copies of the following items to each of the review committee members:
  - Application Form of PhD Review
  - Resume
  - List of paper publications
  - Copies of SCI Journal Papers or accepted manuscripts (with letter of acceptance),
  - Dissertation draft.
3. Please print the following documents and stamped by the ME department office. Bring the documents to the convener on the meeting day.
  - Meeting Record of PhD Review ( please download from website and print one copy)
  - Vote sheet of PhD Review ( please download from website and print the number of members)
4. After the meeting please bring the meeting record and vote sheets to the ME department office immediately.

